

The Cultural Partnership: more arts.

Charitable Incorporated Organisation No.1154785

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| P&P No: | P&P/ma005 |
| P&P TITLE: | TRUSTEE RESPONSIBILITIES |
| APPLICABLE TO: | TrusteesContractorsVolunteersShop ArtistsContracted Artists |
| BACKGROUND: | Trustees of ‘more arts.’ are entrusted with the responsibility for the running of the Charitable Incorporated Organisation, and have generic responsibilities and specific roles. |
| P&P DETAIL: | The following are generally considered to be the responsibilities of Trustees in a charity organisation:1. Determine Vision & Mission.
2. Develop a Strategic Plan.
3. Formulate and oversee implementation of required Policies.
4. Approve and monitor programmes, events, and activities.
5. Ensure adequate financial resources.
6. Approves & monitors budget and manages risks.
7. Manage the relationships with Contractors, Volunteers, and Artists.
8. Enhance the organisation’s public image.
9. Carefully select and induct new Trustees & Volunteers.
10. Conduct business in an efficient manner and conduct regular self-assessment of Trustee performance.
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| TRAINING: | All newly-appointed Trustees will be provided with a copy of this policy and the current Roles & Responsibilities chart |
| REVIEW DATE: | To be reviewed whenever Roles & Responsibilities change. |
| DATE P&P CREATED/UPDATED: | 16 November 2023  |
| DATE APROVED BY TRUSTEES: |  |